



Acclivus, Inc. is an intentional social network to serve vulnerable individuals, primarily those from communities who are disproportionately impacted by compounding barriers to health and success, by providing leveraging capital and coping capital to assist network members with personal and professional growth, and overcome common social challenges including but not limited to poverty, criminal backgrounds, or limited formal education. Acclivus organization aims to develop programs and advocate for social policy reforms that will decrease incarceration, enhance educational opportunities, employment, and

self-employment opportunities for network participants. **Our mission:** To support the success of Chicago area vulnerable individuals, primarily those who are disproportionately impacted by compounding barriers to success, and who have been disconnected from mainstream culture and the associated benefits therein. Resources and assistance are made available through crisis intervention, mitigating traumatic impact of negative life events, mobilizing social capital, community organizing campaigns, and advocacy. **Our vision:** To provide all individuals the opportunity to reach their full human potential regardless of their past misdeeds, disappointments, or challenges influenced by internal and external causes.

Job Description

Position: Case Manager

Summary: The Case Manager works with a caseload of participants to assist them in their journey towards becoming a productive, active member of the community. The Case Manager will work with individuals who are active in the streets as identified by the outreach workers, will participate actively with the Outreach team and have a demonstrated interest in taking action for change. Case management for our participants includes, but is not limited to, support related to employment and education, life skills training, crisis intervention, relationship training, advocacy and support with involvement with the justice system, and assessment and referrals to needed resources. Services will be provided in individual, family, and group context.

Duties and Responsibilities:

- Identifies and develops relationships with “in risk” individuals within target community
- Engages participants in interviews to assess needs and determine need for additional services and referrals
- Coordinates internal and external services being provided to participant; identifies and arranges resources
- Monitors cases by verifying participants' attendance; observing and evaluating activities and responses; advocating for needed services; identifying and connecting to additional resources; intervening in crises; and providing personal support
- Supports and teaches as necessary various job readiness workshops to individuals and groups, including: computer skills, communication, critical thinking, self-awareness, conflict mediation, financial literacy, job search and application techniques, resume and cover letter development, interview skills, etc.
- Maintains participants' records by inputting case notes, assessments, and events daily in online data system
- Communicates participants' progress by engaging in weekly interdisciplinary meetings and evaluations, disseminating results and obstacles to team and family, and identifying program influences. Prepares participants' exit strategy by reviewing goals and individualized plans, coordinating discharge and post-discharge requirements, orienting and training family members, and providing resources
- Develops partnerships with resources that will strengthen supports for participants and holds partners accountable as needed
- Case Managers are mandated reporters and are expected to work at high level of team

engagement

- Other job duties as assigned

Qualifications:

- Flexible schedule - This position is fulltime and requires night and weekend hours
- At least 3 year's experience supporting and working with at-risk youth and street involved youth and developing individualized plans for in-risk youth; awareness of trauma reactions
- At least 3 year's experience working with people from various ethnic, economic, and educational backgrounds both as colleagues and as clientele
- Experience developing and retaining relationships with other service providers
- High level of interpersonal skills and conflict resolution skills and ability to communicate effectively both verbally and in written form
- Crisis intervention training or knowledge
- Knowledge of Chicago and communities with histories of violence
- Proficient in Microsoft Office Suite and comfortable using computer programs to track participant engagement
- Ability and commitment to maintain high level of confidentiality
- Ability to understand and follow safety/security practices and work in high pressure situations

Requirements:

- BS in a Human Services field (ie: Sociology, Urban Studies, Social Work) or equivalent experience
- No pending criminal cases
- Candidate must have their own vehicle, valid driver's license, vehicle insurance and good driving record; and feel comfortable engaging in community-based services
- Passing a drug screening and background check is required prior to being hired

Salary: Salary commensurate with experience.